

From Scramble to Strategy: A Beginner's Guide to Audit Readiness for Local Governments

Date: March 19, 2026, 2:00pm - 3:00pm EST

This beginner-level course is designed to help city and county clerks and local government staff approach their annual audit with confidence. Participants will gain a clear, practical overview of what an audit is, why it matters, and how everyday responsibilities connect directly to audit readiness. The session will break down the phases of an audit, explain what auditors typically request, and walk through common documents and requirements in plain language. Attendees will leave with a stronger understanding of their role in the audit process for a successful audit each year- without the last-minute scramble.

Participants will learn:

- What an audit is and why it matters for local governments
- How staying organized makes audit season easier
- How daily and monthly tasks connect to audit readiness
- What are the phases of an audit, and what is needed at each phase
- What is on an auditor's PBC list (provided by client)
- Explanation of common PBC items

To register for this session, follow [this registration link](#), which can also be found on CKH Group's CPE webinar tab under resources. **In order to be awarded the full credit hours, you must:**

- Attend at least 50 minutes of the hour-long training.
- Participate in all 3 engagement polls.
- Submit the after-event course evaluation form.

Participants will earn 1.0 CPE credits

Field of Study: Auditing (Government)

Additional Information

Prerequisites: None

Advanced Preparation: None

Program Level: Basic

Delivery Method: Group Live

Refunds and Cancellations: This course has no fee. For more information regarding refunds, complaints, and/or program cancellation policies please check our website at <https://www.ckhgroup.com/cpe-program/> or contact our office at +1 (770) 495-9077.

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